

CANTERBURY NEIGHBOURHOOD CENTRE

Annual Report 2022



Vision

The Centre of a vibrant, inclusive and connected community.

Purpose Statement

To connect and strengthen our community, through being responsive to their needs and providing opportunities to learn and grow.

Values

Our values guide our conduct and the way we carry out our business. We are:

Respectful – we act with openness and integrity

Responsive – we are receptive to the needs of our community

Inclusive – we create a welcoming place to belong, that embraces diversity and is accessible to all

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President's Report

This has been a year dominated by a sense of progress. As vaccines became widely available, the CNC community just like the wider Melbourne citizenry gradually and somewhat hesitantly began to step back towards a normal existence. Against this background, the construction of the new Canterbury Community Precinct (CCP) has proceeded, and the board and management commenced working with the language to develop the vision for the new centre.

As the year progressed so too did the construction of the new CCP albeit with some fits and starts caused by weather and Covid. For the staff and board of CNC there has been parallel work associated with planning the ultimate move into the new facility. A move that has been greatly anticipated but routinely deferred.

CNC will experience quite a remarkable transformation when we relocate; transformation on two fronts. For the first time in our history, we will have substantial and custom built premises within which to carry out our mission of providing services to the Canterbury community. Second, CNC is taking on the role of Lead Tenant in the new facility, a role which brings a range of new duties and responsibilities but also very real and exciting opportunities.

CNC has been constrained for years as to the scope of activities we have been able to undertake due to a simple lack of physical resources. While our hosts in Rochester Road, BASScare, have been highly accommodative and the additional generous support from the Hockey Club, we have always been limited both as to our ambition and our ability to implement. We are about to see that change dramatically with the imminent move to Kendall Street. Both Board and Management have therefore been very actively developing plans to take advantage of the new opportunities and particularly to seek input from the wider community to ensure that we are bringing forward services that are relevant and needed.

Tracey Martin, the Centre Manager, and her team have spent this last year trying to move classes back

to face-to-face operations but against a background of the continuing impact of Covid; an impact which has both been real in terms of regulation and emotion as many people remain reluctant to fully re-engage with life's activities.

As noted above our move to the CCP brings with it the new role of lead tenant. The CCP will not only be home to CNC but also to the Canterbury Norwood Kindergarten, Canterbury Toy Library, Play Station Occasional Care, Canterbury Maternal and Child Health, Interchange Inner East, and the Canterbury and Surrey Hills History Groups. It has been our vision that the CCP would not simply be a place where each of these organisations will occupy premises but a true community working together to deliver services and activities to the broader population of Canterbury and surrounds.

To this end, Boroondara Council have facilitated a series of workshops during the year aimed at bringing the tenants together, to develop a shared vision and address the many issues the new structure will present. Together with Tracey, I have been able to attend each of these workshops and have been enormously pleased by the enthusiasm of each of the participants. While we will undoubtedly encounter teething troubles, I am confident and indeed excited by the potential of the new CCP and its constituent organisations.

I mentioned that Boroondara Council have been active in facilitating the development of the precinct at the occupant level but of course they have even more importantly been responsible for building the Centre and I cannot speak too highly of the tremendous effort that has been made to bring

President's Report continued

this project to an ultimately successful conclusion. This effort has flowed from all levels of the council and I would particularly like to acknowledge the great support of Jane Addis, Boroondara Mayor and Maling Ward Councillor as well as the entire council for its commitment to the Neighbourhood Houses. Separately but oh so importantly a number of council officers must be mentioned as they are the people who every day have been working to bring this project to a successful conclusion. I would particularly like to acknowledge the contribution of Fiona Brown, Caddy Purdy and Danielle Short.

Finally, a word about our administration team, our tutors and our volunteers. The last few years have been immensely challenging for everyone in this country and indeed the world. These challenges have been particularly great for people like ours who already struggle with limited resources and whose work is with and for people. They all deserve a hearty round of thanks.

Gordon Black
President

Manager's Report 2022

A year for looking forward.

At the AGM in September last year, we looked forward, hopeful that the second year of long winter lockdowns would end in the coming weeks. This year we look forward to a new home and a new role in the Canterbury community as we prepare to relocate to the Canterbury Community Precinct (CCP).

In January this year, we saw our first full uninterrupted term since term 4 2019. It is a new world we return to though, as the flow of normal Centre life and the rhythm of the terms has changed as has the community we serve. We emerged into this different world both celebrating integration back into community and facing new and emerging challenges in other ways.

It has been a slow emergence back into classes and activities and classes have struggled to return to pre covid numbers. This was particularly evident as the winter months approached and many choose self-imposed lockdowns.

Our learnings from the past 2 years continue to enhance the way we administer and deliver classes, and for those that chose to engage from home blended delivery remains, and will remain a feature of class delivery even when the pandemic draws to a close. New premises and equipment at the CCP will allow us to capitalise even further on these new ways to reach our community.

This year however has been very much focused on preparation for the new.

As building works progressed, we had our first opportunity to visit our new home. Our original brief for the building was that it creates a space that was welcoming and invited people to feel a part of it. Our first glimpses of the light filled spaces, warm welcoming timber finishes and the outlook across the gardens hint at a brief well met.

More than just a building though, this space is the foundation of an evolution for CNC. With our purpose-built art room, workshop and meeting rooms, the range of classes and community programs CNC can

offer will grow significantly. Expanded operating hours will provide opportunities to grow and reach new sectors of our community. Opportunities for growth are further enhanced through collaborative opportunities within the tenant group of the CCP.

Our programming over the last 6 months has offered a glimpse of what is to come as we grow into our new facilities. We engaged community development consultant Leanne Fitzgerald to investigate the needs and desires of the Canterbury and broader Boroondara community and build a comprehensive list of potential programs, workshops, and activities to add to our programs in the coming years. This year we have sown the seeds for some of these programs within the constraints of our current premises.

Our Art in the Park workshop series, set in the beautiful Canterbury Gardens, introduced new creative classes to new audiences. The sold-out historical walking tours provided an opportunity to not only highlight other CNC activities, but to offer an opportunity for the Canterbury history group to raise their community profile as well. With thanks to volunteer Pauline Miller, the Canterbury Garden Club began earlier this year and has grown steadily since. And we continued the creative workshop's theme into the second half of this year and introducing gardening and sustainability workshops also.

The Canterbury Community Garden has also become part of the CNC family. We welcomed the garden members and look forward to collaborating with them. The community garden will continue to offer growing spaces for locals who do not have the opportunity to grow produce at home. It will also offer growing spaces for community activities and educational opportunities.

Manager's Report continued

We have continued to refine our digital transformation over the past 12 months, adding online registration and payment for some activities. Refining our use of the digital tools in preparation for the CCP will support our administration team in their new roles and the other tenants as we embrace the Lead Tenant role.

Over the past few months Council, CNC and other tenants of the CCP have undertaken a series of community building workshops to get to know each other, creating a shared vision, and a foundation for working together. An exciting level of comradery, cooperation, and commitment to a single vision grew across the workshops as we agreed that the CCP would be *"An inclusive, welcoming, and exciting place for the community to safely connect, contribute and grow."* We will continue to build on the solid foundation set down through these workshops to create a cohesive group of services working together for the Canterbury community. Our role as lead tenant is a privilege and we look forward to working with the other tenants and supporting them as they too embrace the opportunities of the precinct.

With a new building, new community programs, and a new identity for CNC, it is also time for a new look for 2023. We worked with Brand build to create a fresh vibrant new look to be launched as we commence operations in our new home. Work on a new website with enhanced functionality is currently underway and will be ready for launch with the logo .

Our quarterly community magazine, 3126 goes from strength to strength. Launched in late 2018, 3126 has exceeded our hopes in both raising CNC's profile in the community, and in sharing community stories. 3126 is produced by a small of predominately volunteer team who gather materials, write and edit stories and work with contributors. The other crucial part of the 3126 team is the volunteers from the Canterbury Community Action Group who distribute 3126 to the mailboxes of Canterbury. This little publication is a testament to those who produce and deliver it each quarter.

I would like to thank our Administration team, Mary Kotsopoulos, Caitlin Macdonald, and Anna Martin for their commitment to CNC as we gear up for our new role. The office is always a welcoming and productive place thanks to their generosity of time and energy. I also acknowledge the contribution of Ruby Chu who has unfortunately had to leave us due to ill health.

CNC is blessed to have some amazing and talented tutors. They are the true creators of community bringing people together.

I am grateful to have a skilled and capable board ably led by Gordon Black. The board too has embraced our emerging new role and supported both myself and the admin team in working towards realising that vision.

I would like to thank the City of Boroondara for their ongoing funding and support. Also to Mayor and Maling Ward Councillor Jane Addis for her continued backing. Jane has been a champion of the Precinct since its inception, with a strong vision for what the CCP can be.

Thank you also to the Boroondara Community Development team, and in particular Fiona Brown, Caddy Purdy and Danielle Short for the inclusive and collaborative way you have worked with CNC and the ongoing support as we undertake the Lead Tenant role.

I acknowledge the ongoing funding support from the State Government's Department of Families, Fairness and Housing. We additionally received support for the purchase of air purifiers for our classrooms.

The shared experiences of my fellow managers in the Neighbourhood Houses Boroondara network is an ongoing support as is the Network of Inner East Community Houses (NIECH) and networker Nikki Madden.

Centre activities rely on having space to deliver them. Thank you to our patient and accommodating hosts at BASScare. Over the 7 years we have shared space, we have built a strong relationship with BASScare, one which we hope will continue after our move.

Manager's Report continued

Thank you also to our friends at the Camberwell Hockey Club. Our wellbeing classes are thriving at the Matlock Centre and will remain there after our move. Helen Reid at the Canterbury Guide Hall and Bruce Eager at Ashburton Scouts have both opened their doors for our programs and generously supported CNC through the years.

Next year I will write this report from a new desk, in a new home, a new CNC, but with the same commitment to serving the Canterbury Community.

Tracey Martin
Centre Manager

Our People

Centre Staff

Tracey Martin – Centre Manager
Mary Kotsopoulos – Administration
Caitlin Macdonald – Administration and Finance
Ruby Chu – Administration (Volunteer)
Anna Martin – Programs and Marketing

Serving Board members through 2021-2022

Gordon Black – President
John Lagzdins – Treasurer
Catherine Ashley
Narelle Kossatz
Fairlie Kapiniaris
Kerry Toumbourou
Ray Gruchy
Helen Holdsworth
Patrick Earnest

Our Tutors

Segal Aggarwal - French
Marie Baker – French
Sue Braint – Literature Workshops
Amber Callaghan – Upholstery
Caroline Carruthers – Writing and Literature
Kheng Lau – Tai Chi
Deb Mawdsley – Watercolor (Retired)
Susie Mioni – Yoga
Terry Napier – Nature in Art
Karen Nield – Watercolour
Lynette Ng - Zumba
Nicolas Panayotis – Italian
Janina Sienkiewicz – Structured Playgroup
Robyn Simmons – Buff Bones
Maria Volpe – Italian

Our Volunteer Group Facilitators

Pauline Miller – Garden Club
Matt Miller – Garden Club
Chris Perrins – Mahjong
Di Taylor – Walk and Talk Leader
Bernadette Walker – Walk and Talk Leader

Our 3126 Volunteers

Jo Marchese – Graphic Design
Philippa Cadman – Editing and Proof Reading
Jenny Novick – Writing and Editing
Ray Gruchy – Writing and Photographer
Margot Hennessy – Article Research, proofing and distribution

Treasurer's Report

Financial Statements for the 12 months ended 30th June 2022

The Board is pleased to present the Audited Accounts for the year-ended 30th June 2022.

In the ordinary course of its activities for the year, the Canterbury Neighbourhood Centre incurred a Net Ordinary Deficit of \$68,788.

However, during the year the Centre received \$50,400 net in Government cash assistance due to the COVID-19 pandemic, shown as Net Extraordinary Income in the Statement of Financial Performance. Thus, the Centre incurred an overall deficit of \$18,388.

The Centre's Statement of Financial Performance shows total ordinary income of \$260,038, a slight increase to the prior year. Class activities continue to operate under difficult circumstances. Grants from the City of Boroondara and Department of Families,

Fairness and Housing amounting to \$165,392 were gratefully received and we thank these funding bodies. Total ordinary expenses rose to \$328,826 as all expense categories showed cost increases.

The Centre's Statement of Financial Position shows Total Cash of \$353,848. Our various liabilities of \$79,245 are well covered. Retained Earnings at 30th June amount to \$235,533 and Total Equity is \$278,533.

The Board thanks our Auditor, Mr. Alan Mai of Alan Mai Pty. Ltd. for auditing the Centre's accounts.

On behalf of the Board of Canterbury Neighbourhood Centre Inc.

John Lagzdins
Treasurer

Statement by the Board

Canterbury Neighbourhood Centre Inc.

Reg. No. A15323E

In the opinion of the Board:

- (a) the accompanying Statement of Income and Expenditure is drawn up so as to give a true and fair view of the profit (or loss) of the Association for the year ended 30th June 2022.
- (b) the accompanying Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the Association as at 30th June 2022.
- (c) at the date of this Statement there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the Board:

At Canterbury;

John Lagzdins

John Lagzdins

Date: 19th September, 2022

Gordon Black

Gordon Black

Date: 19th September, 2022

Schedule 1

(Regulation 15)

Form 1

Associations Incorporation Reform Act 1981

Sections 94(2)(b), 97(2)(b) and 100(2)(b)

Annual Statements give true and fair view of Financial position of Incorporated Association.

We, John Lagzdins and Gordon Black being members of the Board of the Canterbury Neighbourhood Centre Inc., certify that;

The statements attached to this certificate, give a true and fair view of the financial position of the Canterbury Neighbourhood Centre Inc. during and at the end of the financial year of the association ending on 30th June 2022.

Signed:

John Lagzdins

John Lagzdins

Date: 19th September, 2022

Gordon Black

Gordon Black

Date: 19th September, 2022

Independent Auditor's Report

Canterbury Neighbourhood Centre Inc.

ABN 90876 989 116

I have reviewed the accompanying financial report, being a special purpose financial report of Canterbury Neighbourhood Centre Inc. which comprises the balance sheet as at 30 June 2022, the statement of income, statement of changes in equity and statement of cash flow for the year ended 30 June 2022, Notes comprising a summary of significant accounting policies and the Board's declaration.

The Board of the Centre are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not-for-Profits Commission Act 2012 (ACNC Act) and the needs of the Board. The Board's responsibility also includes such internal control that is determined as necessary to enable the preparation of a financial report that gives a true and fair view and is free of material misstatement.

Auditor's Responsibility

My responsibility is to express a conclusion on the financial report based on my review. I conducted my review in accordance with Auditing Standard on Review Engagements ASRE 2415 Review of a Financial Report: Company Limited by Guarantee or an Entity Reporting under the ACNC Act, in order to state whether, on the basis of the procedures described, anything has come to my attention that causes me to believe that the financial report does not satisfy the requirements of Division 60 of the ACNC Act including: giving a true and fair view of the Board's financial position as at 30 June 2022 and its performance for the year ended on that date; and complying with the Australian Accounting Standards and the Australian Charities and Not-for-Profits Commission Regulation 2013 (ACNC Regulation). ASRE 2415 requires that I comply with the ethical requirements relevant to the review of the financial report.

A review of the financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial report of Canterbury Neighbourhood Centre Inc. does not satisfy the requirements of Division 60 of the Australian Charities and Not-for-Profits Commission Act 2012 including:

- (a) giving a true and fair view of the registered entity's financial position as at 30 June 2022 and of its financial performance and cash flows for the year ended on that date: and
- (b) complying with the Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-Profits Commission Regulation 2013.

Basis of Accounting

Without modifying my conclusion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entity's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose.

ALAN MAI PTY LTD



A.G. Mai

Principal & Registered Company Auditor (9233)

24 August 2022

Financial Reports

Statement of Financial Performance

30th June 2022

	June 30, 2022 \$	June 30, 2021 \$
Ordinary Income/Expense		
Income		
Fees		
Class Fees	89,228.10	87,306.32
Grants		
City of Boroondara	75,342.03	75,711.63
Dept. Families, Fairness & Housing	89,595.97	86,909.16
Grants – Other	454.55	0.00
Total Grants	165,392.55	162,620.79
Interest on Term Deposit	492.74	821.35
Membership Fees	3,225.00	3,405.00
Newsletter Income	1,700.00	1,460.91
Sundry Income	0.00	-400.00
Total Other Income	5,417.74	5,287.26
Total Income	260,038.39	255,214.37
Expense		
Class Expenses		
Contracted Tutor Fees	7,667.04	12,735.64
Materials	1,554.73	1,700.72
Playgroup Toys & Equipment	35.45	0.00
Portable Long Service Levy	0.00	103.65
Tutor Long service Leave Provision	-6,906.00	6,045.00
Tutor Superannuation	7,026.32	4,356.29
Tutor Wages	74,890.33	42,444.35
WorkCover Insurance	786.00	517.66
Total Class Expenses	85,053.87	67,903.31

Financial Report continued

Statement of Financial Performance

30th June 2022

	June 30, 2022	June 30, 2021
	\$	\$
Operating Costs		
Audit Fees	1,300.00	1,200.00
Bank Merchant Fees	1,216.73	1,172.43
Bookkeeping Fees	7,298.49	8,122.42
Communications – Phone and Net	1,964.36	2,741.22
Computer, Software & Licensing Fees	3,831.86	2,974.21
Consumables Kitchen & Bathroom	194.46	795.71
Equipment & Fittings	5,560.42	2,537.26
Governance and Planning	6,749.09	4,090.46
Hospitality	781.29	769.16
Insurance of Contents	1,103.76	935.39
Management Expenses	721.31	317.84
Photocopying	1,423.39	1,445.84
Postage	8.05	77.71
Publicity & Advertising	14,803.68	7,194.10
Rent- Community Centre	10,299.95	10,034.92
Rent for Offsite Properties	4,178.79	4,461.52
Stationery & Office Supplies	33.08	0.00
Subscriptions	1,309.55	1,448.27
Total Operating Costs	62,778.26	50,318.46
Staff and Administration Costs		
Annual Leave Provision	1,098.00	6,099.18
Long Service Leave Provision	646.00	777.00
Portable Long Service Levy	2,592.08	2,351.32
Staff Development	68.18	336.36
Superannuation	15,663.17	13,337.65
Systems Administration Fees	0.00	2,170.91
Wages	159,201.38	143,798.34
WorkCover Insurance	1,725.76	1,558.50
Total Staff and Administration Costs	180,994.57	170,429.26
Total Expense	328,826.70	288,651.03
Net Ordinary Deficit	-68,788.31	-33,436.66
Extraordinary Income and Expense		
State Government Business Support	50,400.00	20,000.00
Federal Govt. Cash Flow Boost	0.00	26,181.00
Federal Govt. JobKeeper Support	0.00	194,000.00
Less JobKeeper top-up payments	0.00	-117,234.93
Net Extraordinary Income	50,400.00	122,946.07
Net Deficit	-18,388.31	89,509.41

Financial Report continued

Statement of Financial Position

30th June 2022

	June 30, 2022 \$	June 30, 2021 \$
ASSETS		
Current Assets		
Cash at Bank- Commonwealth Bank	178,924.26	191,511.71
Bendigo Bank	3,608.12	10,200.31
Bendigo Bank- Garden A/c	6,095.05	6,095.45
Term Deposit- Bendigo Community Bank	165,107.03	164,530.45
Petty Cash	114.35	181.90
Total Cash	353,848.81	372,519.82
Accounts Receivable	0.00	165.00
Federal Government Business Support	0.00	0.00
Interest Receivable	0.00	87.00
Total Receivables	0.00	252.00
Other Assets		
Prepaid Expenses	2,829.55	3,135.52
Security Deposits and Bonds	1,100.00	1,100.00
Total Other Assets	3,929.55	2,071.00
TOTAL ASSETS	357,778.36	377,007.34
LIABILITIES		
Current Liabilities		
Accrued Wages	10,348.00	3,804.00
Creditors and Accruals	9,407.35	15,902.39
Fees Received in Advance	1,874.50	6,874.00
Grant Received in Advance	3,300.00	0.00
PAYG Tax withholding	3,500.00	3,636.00
Goods and Services Tax	2,571.72	1,610.19
Provision for Annual Leave	16,077.00	14,979.00
Provision for Long Service Leave	26,400.00	30,422.00
Superannuation Contributions	5,146.74	0.00
Total Current Liabilities	78,625.31	77,227.58
Non Current Liabilities		
Provision for Long Service Leave	620.00	2,858.00
Total Non Current Liabilities	620.00	2,858.00
TOTAL LIABILITIES	79,245.31	80,085.58
NET ASSETS	278,533.05	296,921.76
EQUITY		
Community Garden Funds	6,095.05	6,095.45
Restricted Funds - Legacy	36,904.92	36,904.92
Retained Earnings	253,921.39	164,411.98
Net Deficit	-18,388.31	89,509.41
TOTAL EQUITY	278,533.05	296,921.76

Financial Report continued

Statement of Changes in Equity

30th June 2022

	June 30, 2022	June 30, 2021
	\$	\$
Retained Earnings		
Balance 1st July 2021	253,921.39	164,411.98
Deficit for year	-18,388.31	89,509.41
Balance 30th June 2022	235,533.08	253,921.39
Restricted Funds – Legacy	36,904.92	36,904.92
Canterbury Community Garden Group	6,095.05	6,095.45
Total Equity	278,533.05	296,921.76

Financial Report continued

Cash Flow

30th June 2022

	\$	\$
Cash flows from operating activities		
Receipts from class fees- including in advance	87,529	94,180
Government business support	50,400	283,276
Grants received- including in advance	170,567	162,620
Membership fees	3,225	3,405
Newsletter income	1,700	1,460
Other income	0	-400
Payments to suppliers and employees	-332,584	-401,245
Net cash provided by operating activities	-19,163	143,296
Cash flows from financing activities		
Interest	493	1,003
Canterbury Community Garden Group	0	-601
	493	402
Net decrease in cash held	-18,670	143,698
Cash at the beginning of the year	372,519	228,821
Cash at the end of the financial year	353,849	372,519

Reconciliation of Cash Flow from Operations

Net deficit for year per accounts	-18,388	89,509
Changes in assets and liabilities		
Increase in payables and accruals	4,487	2335
Decrease in receivables	87	41,697
Decrease in prepayments	306	-2164
Decrease in Provisions for employee leave	-5,162	12,922
Canterbury Community Garden Group	0	-601
Net Increase (Decrease) in cash held	-18,670	143,698

Canterbury Neighbourhood Centre Inc.

Notes to the Financial Statements

For Year Ended 30th June 2022

1. Statement of Significant Accounting Policies

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-For-Profits Commission Act 2012.

The accrual basis of accounting has been applied in the preparation of these financial statements whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid. The financial statements are prepared in accordance with the historical cost convention.

2. Income Tax

Canterbury Neighbourhood Centre is endorsed for exemption from Income Tax.

3. Employee Benefits

Provision is made for the Centre's liability for annual and long service leave arising from services rendered by employees to balance date. Under the provisions of the State Portable Long Service Authority which came into effect July 1st, 2019, long service leave is provided for all office staff from that date funded by a levy paid to the Authority. The liability for long service leave as at 30th June, 2022 has been brought to account as Provision for Long Service Leave where employees with five or more years of service are classified as a Current Liability. Long service leave for employees with under five years of service are classified as a Non-Current Liability.

4. Government COVID-19 Financial Assistance

During the year the Centre received \$50,400 net, in cash assistance, shown as Extraordinary Income in the Statement of Financial Performance. Without this money, the Centre would have incurred a Net Deficit of \$68,788 for the year. Government cash assistance has ceased.

5. Canterbury Community Garden Group

The Centre continues to auspice the Garden Group under a Memorandum of Understanding where the Centre provides banking facilities and essential insurance cover at no cost under the Centre's existing arrangements. The Garden Group's activities are neither a source of income nor an outlay of expense for the Centre.

6. Events occurring after balance date

Since the end of the financial year, the Board is not aware of any matter or circumstance that may affect the operations of the Association.

Minutes of the AGM 2021

Date of meeting: Friday, 17th September 2021

Meeting held at: ZOOM

Meeting opened at: 1pm

Attendance

Board: Gordon Black, John Lagzdins, Kerry Toumbourou, Ray Gruchy, Catherine Ashley, Narelle Kossatz, Fairlie Kapiniaris, Phillip Chen, Tracey Martin.

Others Present: Jane Addis, Joanne Marchese, Nicole Battle, Fiona Brown, Jane Macneil, Jenny Norvick, Jill Hitchcock, Tom Edwards, Matthew ETTY-Leal, Joan Inman, Maria Volpe, Kheng Lau, Terry Napier, Susie Mioni, Anna Martin, Mary Kotsopoulos, Caitlin Macdonald, Ruby Chu

Apologies: Rosemary Massaro, Carolyn Maclean, Josh Frydenberg, Hannah Martin, Marie Baker, Mary Liston, Danielle Short, Vicky Bailey, Carolyn Carruthers, Caddy Purdy

The President Gordon Black chaired the AGM, welcoming attendees and acknowledges the apologies.

Minutes of Previous Meeting

Confirmation of minutes of previous meeting

Motion: The Minutes of the Canterbury Neighbourhood Centre Management Annual General Meeting of 20th November 2020 be accepted as a true and correct record of the meeting

Moved: Gordon Black **Carried:** All in favour

Matters arising from previous minutes

Action or Issue	Update Information	Person Responsible
Nil		

Reports

Board Report

As presented in the Annual Report.

- Gordon Black commenced his report with reference to CNC 40th anniversary. The celebrations had to be postponed.
- Talked about the resilience of the Centre and the achievement of moving into the digital space in spite of the current circumstances.

Motion: That the Board Report be moved and accepted.

Moved: Gordon Black **Carried:** All in favour

Minutes of the AGM 2021 continued

Manager's Report

As presented in the Annual Report.

Tracey Martin welcomed and thanked everyone for attending the CNC AGM and:

- Acknowledged the gratitude of the Board on behalf of the staff and members.
- Remarked on the resilience of the staff – Office and tutors, and members.
- Touched on the transition to the digital platform with two programs.
- Referred to aspirations of CNC, what will be the emphasis of the future – supporting the community post this current crisis
- Gave an update on the Precinct progress and the expectation of transitioning in July 2022.
- Acknowledged the support from NH Vic.
- Thanked Basscare for their support and fellowship
- Thanked the Boroondara Council members who attended and for their continuing support.

Ray Gruchy would like to congratulate CNC moving to the digital platform and succeeding in a relatively short time under such difficult times.

Matthew Ety-Leal stated on behalf of the Historical Society that it is looking forward to their tenancy in the Precinct.

Motion:

That the Manager's Report be moved and accepted.

Moved: Gordon Black **Carried:** All in favour

Treasurer's Report

Gordon Black acknowledged errors in the report.

John Lagzdins stated that the Annual Report showed a strong balance sheet and in good standing. The organisation is healthy in spite of the circumstances

Motion:

To receive and consider the Treasurer's Report and, if thought appropriate, pass the following resolutions: 'That in accordance with part 7 of the Associations Incorporation Reform Act 2012, the statement containing the Income and Expenditure of the Association for the year to 30 June, 2021 and the Assets and Liabilities of the Association at 30 June, 2021 be accepted.'

Moved: Gordon Black **Carried:** All in favour

Minutes of the AGM 2021 continued

Agenda Items

General Business

President asked the Meeting for remarks re Reports.

Motion:

Election of Board members

John Lagzdins and Kerry Toumbourou – terms expiring. Re elected.

New Board members elected prior to AGM:

- Narelle Kossatz
- Catherine Ashley
- Fairlie Kapiniaris

Moved: Gordon Black

Carried: All in favour

Remarks from guests:

Jane Macnei – Convenor Canterbury Community Gardens

- Acknowledged the coming of CG under the auspices of CNC and looking forward to the future

Jane Addis – Maling Ward Councillor

- Acknowledged the importance and contributions of Community Houses/Centres and CNC's role in Boroondara particularly in the sphere of mental ill health and life's stresses in the very near future.

Fiona Brown – Manager Community Development and Planning, Boroondara

- Offered her congratulations – CNC's role as Lead Tennant in the Precinct. And that there will be workshops early next year on this role.

Nicole Battle

- Covid has left a particular vacuum in the community and NHs have a huge role in the recovery from this.

The Chair thanked everyone for their attendance and participation and called the 2021 AGM to an end.

Meeting closed: 1.45pm

Minutes confirmed

These minutes were confirmed at the Annual General Meeting held on

Signed: Position:

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**Canterbury
Neighbourhood
Centre**

